



## Guidance Counselor

### Application Deadline: Until Filled

Position Details: Full time / School Year.

#### Requirements :

- Guidance Counselor certification or SOE in NH is desired
- Proven experience as a Guidance Counselor or relevant role
- Good knowledge of current 504 regulations
- Experience working with children K-8
- A patient, resourceful, and resilient personality
- Excellent interpersonal and communication skills
- Minimum of a bachelor's degree in school counseling or related field

#### Responsibilities:

- Guidance lessons for each class in grades K-8 periodically throughout the year and as needed. Coordinating 504 services, including eligibility and annual review meetings.
- Provide individual counseling and small group social skills services as indicated on student IEPs
- Have a working knowledge of the "Social Thinking" and "Zones of Regulation" programs and behavioral plans
- Oversee school wide SEL goal
- Assist administration with student discipline/management when it comes to emotional/mental health

Competitive charter school contract complete with benefits package, Health, Dental, Vision, FSA, IRA, Life Insurance, Short Term Disability, and paid time off. Candidate agrees to submit to a Criminal Background Records and Fingerprinting Check and a physical.

Complete applications should include: letter of interest, certified employment application (see below to download), resume, transcripts, and 3 letters of reference.

[Click here to download the certified employment application.](#)

Completed applications and required documents should be emailed to the Executive Director, Amy Bottomley, at [abottomley@macsnh.org](mailto:abottomley@macsnh.org) OR mailed to:

MACS - c/o Amy Bottomley, Executive Director  
591 W. Hollis St.  
Nashua, NH 03062