



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH03062
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Facilities Committee Meeting Minutes
Friday Dec 2, 2022

Meeting called to order at 9:30 a.m.
Present (on Zoom): Brad, Tim, Andrew, and Amy

- Agenda
 - Old Business
 - Cleaning Company Status
 - Dedicated phone lines
 - Handyman requirements
 - Upgrade florescent lighting
 - New Business
 - None
- City Wide Cleaning Company
 - Issues arose with the new school year with a new cleaning crew.
 - The situation has improved greatly now that the day porter has her security clearance and is working at the school.
 - This has been discussed with them and a new cleaning crew has been brought in. While there are still issues the day porter is working/training them to help improve their overall effectiveness. Time will tell whether this will improve. We will continue to monitor.
 - We need a dedicated backup for the phones in case of emergency. There are two options to choose from both of which will save us money.
 - **Option A**

Comcast Business Internet Gigabit Extra (download speed up to 1.25 Gb)
\$ 255 per month for 24 months
Comcast High Speed Internet Gateway with Security Edge service \$19.95
Comcast 5 Public Static Addresses \$29.95
Total Comcast internet service cost \$305.00

TSE Cellular phone line with battery backup for Alarm line \$52.00 per month for 36 months

Total cost of both added to your existing TSEdigitalvoice monthly invoice \$357.00

You are currently paying Comcast \$434.20 for (150 megabit download plus one phone line)

Monthly Savings \$77.00

▪ **Option B**

Alternatively, you could upgrade to Comcast Business Internet with 500 Meg download speed instead of Gigabit download speed for \$ 245.00 per month

TSE Cellular phone line with battery backup for Alarm line \$52.00 per month for 36 months

Total cost of both added to your existing TSEdigitalvoice monthly invoice \$297.00

You are currently paying Comcast \$434.20 for (150 megabit download plus one phone line)

Monthly Savings \$137.00

Notes:

Basic TV can be added but it adds \$60-\$65 per month after broadcast fees and taxes.

Comcast has a \$99.95 install fee but I might be able to get that waived
TSE cellular line for the alarm system is designed for alarm lines and comes with TSE monitoring notifications should the line ever experience any issues.

The lead time to convert is approximately 2 weeks.

Andrew made a motion to adopt Option B and Tim seconded it. Everyone voted for Option B.

Amy sent the option to the board for approval to move forward.

- Handyman Requirements

- Amy from time to time needs miscellaneous work performed at the school. Previously our old cleaning company took care of these requirements but the school still has this need. We discussed some of the requirements and possible solutions. To start with Amy knows someone who does these types of projects and will reach out to him to see if he is interested. No background check will be required because he will either do the work after hours or someone will be with him. While he showed some interest, he is busy and couldn't commit so we will need to take this on a case-by-case basis for now.
- Upgrade florescent lighting
 - Completed. No known issues/concerns at this point. The company that did the work did a professional job. The work was performed timely and they cleaned up after themselves.

Meeting adjourned at 10:00 a.m.