



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH 03062

603-595-7877 | www.macsnh.org

Executive Committee Meeting Minutes
Wednesday March 30, 2022

Executive Committee Meeting Minutes

Attendees: Tom Dougherty, Barbara Halvei, John Dagianis, Cathy McNamara, Amy Bottomley

12:01 meeting called to order by Tom Dougherty

- Barbara discussed the city planning board process.
 - ? qualify for governmental use exemption? OR
 - Require full site plan-conditional use plan
- Tom reviewed the Department of Education outline
 - Governmental use - ? original agreement sets precedence
 - Attorney will need to argue legal interpretation to support governmental use exemption rather than private use that would require full site plan and conditional use approval
- If exemption is applicable
 - Hope to prepare and submit plan package to planning board next week
- If non exemption path - approximately 2 ½ weeks to prepare full site plan and approval package to submit to planning department
 - Full site plan requires a lot more detail
 - Drainage, sewer, dimensions, multiple “sign offs”
- New Quote for Hayner-Swanson phase 2 work - approx \$18K
 - “Lite” version does not include complete site plan
 - No further surveyor bids; Hayner/Swanson has already completed Phase 1 of the work

Phase 2

- Tom Z needs to know dimensions of models
- ? ability to phase in 2 classrooms modular X 2
- What does the payment structure look like for 4 classrooms
- 2 vendors - Triumph & Willscott. Willscott has been more responsive. Amy struggles with Triumph to get information

- Would a deposit be refundable if the planning board voted against the exemption??
- Amy B - grant allocated 30K for site engineering work with 10K for legal

2 Classrooms would get MACS through a full year 2022-2023

- No new middle school students; keep existing middle school students moving up in grades
- Separate 3 grades into 2 homerooms
- Small group combos
- Personalized learning plans
- 50 kids
- Leveled micro blocks
- Computers for all kids - grant - with rotation
- Marketable option with items above

Motion to accept Hayner/Swanson phase 2 proposal John D. 2nd Barbara H. Unanimous approval

Plans - Tom

- Start with 2 classrooms
- Plan for 4 classrooms with site plan
- Prep 60x40 pod with 1 module
- Request Tom Z to reconfigure site work to accommodate
- Tom Z & Amy - review with Willscott Co.
 - Pursue 2 classrooms
 - Ability to add 2 additional classrooms ?
 - ? OR replace with 4 classrooms
- Lease - \$4k/month + 2 teacher salary costs
 - 280-300 students covers \$12k/month

Motions to pursue contract with Willscott pending contract review - Barbara H. 2nd John D. Unanimous approval

Barbara H to email Tom Z with board approval with future options

Parent Update needed on status of middle school grades for next year

- Need planning board approval for modular installation at site and related site construction. Ongoing process.
- Site engineering work is ongoing
- Modular unit
- Transparency regarding current status of project for parents

- MACS students
- best served by modulars at this time

To Do:

Barbara H & Tom D will craft a notification for the parents

Amy - call Willscott & Tom Z

12:58 Motion to adjourn - Tom D. 2nd Barbara H. Unanimous approval. Meeting adjourned