



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH 03062

603-595-7877 | www.macsnh.org

Board of Trustees Meeting Agenda

February 9, 2022
MAC Multi-purpose Room
6:30 – 8:00pm

MACS Mission Statement Empowering students to acquire the heart, knowledge, and skills necessary for thriving in a 21st century global society by collaboratively creating and operating their own school-based “MicroSociety” - a microcosm of the real world.

6:34 Call to Order – Barbara Halvei - Vice Chair

Attendees: Bradley Stamp, Timothy Monk, Suzanne Barkley, Amy Bottomley, John Dagianis, Barbara Halevi, Andrew McWeeney, Ryan Callahan, Frank Teas, Cathy McNamara, Sharad Agarwal

Zoom - Frank Teas, Sharad Agarwal, Ryan Callahan

Excused: Tom Dougherty

Absent: Nauzar Vimadal

Introductions of all board members made for new members

6:35 - Trustee nominations made for Shared Agarwal and Timothy Monk as parent representatives

- Motion to nominate - Frank Teas
- Second - Bradley Stamp
- In favor - All. Opposed - 0

6:37 * Board Meeting Minutes — Barbara Halevi made corrections to January minutes- adding Motion to not release minutes and motion to adjourn

Motion to approve minutes with edits - Frank Teas

Second - John Dagianis

In Favor - B Stamp, S Barkley, A Bottomly, J Dagianis, B Halvei, A McWeeney, F Teas, C McNamara

Abstain - Timothy Monk, Sharad Agarwal

6:40 Discussion re: ratification of engineering and survey firm contract for modular classrooms reviewed by executive committee.

Include modular classrooms, estimates of survey completion, needed by fall. Site plan needed prior to estimate of modular classrooms. Moving playground. Site survey & engineer estimate = \$13,500. ? 2 story modulars. Cost can be offset by grant.

Motion to approve review by executive committee and move forward with contract by Frank Teas. 2nd - Bradley Stamp

In favor - all. Opposed - 0

6:45 * School Director's Report – Amy Bottomley

- Micro Moment open for business
 - Multiple kits - science projects for sale. “Infomercials” and videos
- Pool of \$\$ received from state for 254 students > budget
- Scripps national spelling bee - rep to national level
- First virtual open house - 28 applications. Second scheduled
 - 13 kindergarten. Many 5th grade
- March - virtual lottery for placements
- Black history month videos - weekly for a month
- Conservationist visited to younger grades - well received
- Formal evaluations of staff underway - contract offers in May
- PTO - closing gap for \$15k goal

Motion to approve director's report with correction of 254 students made by S Barkley. Second by Cathy McNamara

In favor - all. Opposed - 0

6:55 Motion to approve January non-public meeting minutes by John Dagianis. Second by Brad Stamp. In favor - all. Opposed - 0

6:57 Treasurer's/Financial Committee Report – Dr. John Dagianis

Budget discussion - teacher salary

Plan to have a budget presented to board @ March mtg. Establish real time lines for consistency in budgeting.

Motion to approve Treasurer's report made by Frank Teas. 2nd - Andrew McWeeney In favor - All. Opposed - 0

7:05 Facilities Committee Report – Brad Stamp

No formal meeting scheduled - Amy & Brad spoke

No need for emergency expenditures at this time

Reviewed approved list of vendors

- Need electrician - Brad has suggestions
- Cleaning vendor ? expand the role.
- Landscape/plowing contract are due for renewal
 - John D - extend the present contract
 - Frank T - recommend getting a few new bids
 - Amy B - comprehensive bid for landscape/plowing/spring & fall clean up Placeholder:
- Bring facility management/janitor in house?
- Review current contract
- Current contract supplies equipment
- Review cost structure
- Responsiveness of current contractor has been problematic
- Increase in contract \$\$ = increase in expectations

Upcoming life safety inspections. Fire extinguishers, emergency lighting, sprinkler room.

Homeland security inspection in the fall

Prioritize projects

- Roof and flashing
 - Leakage from ice jams in the kindergarten room
- Siding
- Window seals
- Landscaping - spring

7:18 Marketing/Development Committee—Suzanne Barkley

No meeting

Suzanne Barkey to poll committee members as to best time to meet

7:20 Governance/HR Committee – Barbara Halvei

Topic was school director's review

Next meeting - review new Covid guidelines

7:22 New Business

NH HEFA loan

Amy B - additional \$\$ for expansion via this loan opportunity for \$95k at 1% interest. BOard resolution needed to accept this loan from HEFA. ~ \$100,000 at 1% interest for 5 years for school expansion and related expenses. Resolution proposed to authorize the Executive Director and/or Treasurer to execute.

Motion to accept resolution - B Stamp. Second S Agarwal. Motion passed. In favor - all.
Opposed - 0

7:28 Building/Negotiation Committee – Frank Teas

7:30 Motion to enter Non-Public session pursuant to RSA 91-A:3,II (d) to made by A McWeeney 2nd - F Teas

Roll Call: B Halevi YES. A McWeeney YES. B Stamp YES. T Monk YES. S Barkley YES. C McNamara YES. J Dagianis YES. F Teas YES. S Agrawal YES. Opposed - 0.

Motion passed. Board entered a non-public session at 7:32

Board exited non-public session at 7:54

7:57 Discussion

- Committee chairs to discuss meeting schedules with members
- Job descriptions & evaluations to be reviewed

8:00 Motion to adjourn - S Barkely. Second B Stamp. In Favor - all. Opposed - 0.

Meeting adjourned at 8:00

8:00 Adjournment (*Please complete On-line Mtg. Evaluation*)

* **Consent agenda** (*)to save time will be taken as one motion. Times noted () encouraged.