



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH03062
603-595-7877 | www.macsnh.org

Board of Trustees Monthly Meeting Minutes
Wednesday, November 11, 2020
6:30PM
VIA Zoom Call

I. Board Meeting Called to order

- A. 6:33 pm. Present via Zoom, Lisa Petralia, Amy Bottomley, David Glasier, Amanda Schneck, Don LeBrun, Barbara Halevi, Andrew McWeeney Thomas Malone, John Dagianis and Tom Dougherty.
- B. Tom read notice regarding authorization to meet electronically due to Governor Sununu's State of Emergency Pandemic executive order 12/2020-04. All votes shall be done by roll call vote.
- C. Tom notes that school nurse, Melody Barry is no longer at MACS. A new temporary nurse, Tara Wellaker will be in place until Thanksgiving break.

II. Public and School Community Input.

- A. Cheryl Bean and Alethea Carter were present via Zoom.

III. School Director's Report

- A. Micro Moment. One group took a unique approach during COVID and came up with Micro Zone Prime. Since students can't go to the marketplace the items purchased can be shipped directly to the classroom. In addition there would be a discount for remote parents since their parents have to come to school to pick up items.

- B. Enrollment strong at 240
- C. Since uptick in cases in the community, some families have pulled students to fully remote
- D. We are currently hovering in the low 40% of students in full remote; this is about 10% movement.
- E. School will participating in making Thanksgiving baskets
- F. St. Joseph's hospital will sponsor four of our families in need. Food, presents, etc to be provided for all members of these families.
- G. Annual walk-a-thon raised over \$1500, which was the goal set for this event.
- H. We will be participating in the Meadowbrook Farm catalog and will have an info night for this field trip fundraiser.
- I. Info meeting coming up regarding the Washington DC trip which is supposed to happen late March 2022.
- J. Amy's Director's Goals - connectedness especially in these times. Starting up virtual activities with all members of the school. Coordinating virtual assembly and virtual music artist in residence. Math goal is 15% of students will increase by one level. Writing goal is 20% of students to increase by one level. Social emotional goals is to have classroom teachers do a whole class activity once a month.
- K. Micro is currently writing and submitting business proposals
- L. PTO virtual haunted house was held. Was fun! Didn't raise as much as the fall festival, but was a fun activity. Huge shoutout to Mrs. Miskevich's husband who put it together.
- M. Calendar raffle underway. Thank you to Realty One Group for sponsorship!!

David motions to accept board meeting minutes and Director's report with amended changes from the Finance Committee . Amanda 2nds. By rollcall:

Lisa -YES	Thomas - YES	Don - YES	Andrew - YES
David - YES	Barbara - YES	Amanda - YES	John D - YES
Tom D - YES			

Minutes and Director's report accepted.

IV. Treasurer and Finance Committee Reports

- A. YTD, things on track. Expenses at or below budget. Revenue just above YTD.
- B. Still working with Teri on updated cash flow that allows us to look out to year end.
- C. PPP Loan was officially forgiven by the SBA. Reflected now as cash and liability on books. Liability to go away.

D. Governor Sununu updated Per Pupil aid using CARES act money. This will mean an additional 46K to school. Small catch - in first CARES disbursement, the money has to be associated with COVID related expenses from March 1-December 31. Teri and Amy were tasked with tallying COVID related expenses to date - we're at 57K minus 16K minus COVID related expenses to date, this leaves us with the balance of ~5K which must be spent before the end of the year. Team discussed potentially authorizing other items that must be in hand and use by December 31st. Chromebooks, PPE, plastic partitions, document cameras, white boards for teachers teaching at home were some ideas. David motions to allow Amy to spend the remaining \$4980.75 for COVID related expenses so long as it is brought to the Exec Committee for approval. Tom M 2nds.

Lisa -YES Thomas - YES Don - YES Andrew - YES
David - YES Barbara - YES Amanda - YES John - YES
Tom D - YES

Don motions to accept Treasurer's Report; John 2nd.

Lisa -YES Thomas - YES Don - YES Andrew - YES
David - YES Barbara - YES Amanda - YES John - YES
Tom D - YES

V. Facilities

- A. Team reviewed a bid from Design Works for outside maintenance services that totaled approximately \$7738.00 with add ons. There were some members who had questions about details. The Finance Committee asked that we get additional bids before making any decision.
- B. A plumber will be coming to MACS while school is remote to review plumbing system issues/clogs.
- C. Amy will be working with our broker to analyze the insurance claim.

VI. Development Committee

- A. Committee met prior to board meeting
- B. We will be working with the new American Social Club for our remaining 5 days of Charitable gaming from March 13-17.

- C. Talked about ideas of corporate sponsorship. We'd like the board to identify individuals with whom they have relationships to determine who will reach out to each.
- D. Nashua Chamber VIP event that was supposed to be held in April has been "rescheduled". We are on the list to be the third partner once the Chamber starts meeting again.
- E. Amanda was approached by St. Joe's hospital to partner with us for health needs. For example, rapid COVID testing, vaccines, wellness, etc.

Don motions to allow Amanda to work with selected trustees and committee to iron out details of partnership and determine if services and if in good order, to go forward. Tom M 2nd.

By rollcall:

Lisa -YES	Thomas - YES	Don - YES	Andrew - YES
David - YES	Barbara - YES	Amanda - YES	John - YES
Tom D - YES			

VII. Governance and HR Meeting

- A. Spoke about the Director's annual review. Amy is in the process of collecting data for evaluation.
- B. Took up the nomination process. If you have prospective nominees, please let Tom D and Tom M know. We have up to four trustees whose terms are up on December 31st.
- C. Tom M will offer extra assistance in board recruitment, nominations, interviews, etc.
- D. Also discussed the St. Joe's partnership. Gave input towards our more immediate needs. To be brought to board for further discussion.

VIII. New Business

- A. Andrew thanks parents for joining us tonight
- B. Andrew added that he wanted to be sure that the~ \$4900 purchase discussed in the Treasurer and Finance committee report would be student centric.

Amanda motions to adjourn; Tom M 2nds.

By rollcall:

Lisa -YES	Thomas - YES	Don - YES	Andrew - YES
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David - YES
Tom D - YES

Barbara - YES

Amanda - YES

John - YES

Meeting adjourned at 7:52 PM