

# Voluntary Identification of Low Income Students

**\*Please read this instruction page in its entirety before completing the form on Alma Start!\***

**This form is only for schools that do NOT participate in the National School Lunch Program (NSLP). This form does not mean your child will receive a free lunch.**

NH DOE's definition of low income uses the same household income thresholds used by the NSLP. Amounts are adjusted each year to account for inflation. The current table is below.

## **Income Guidelines for the School Year July 1, 2020 – June 30, 2021**

Household** size	Yearly	Monthly	Weekly
1	\$23,606	\$1,968	\$454
2	\$31,894	\$2,658	\$614
3	\$40,182	\$3,349	\$773
4	\$48,470	\$4,040	\$933

Household** size	Yearly	Monthly	Weekly
5	\$56,758	\$4,730	\$1,092
6	\$65,046	\$5,421	\$1,251
7	\$73,334	\$6,112	\$1,411
8	\$81,622	\$6,802	\$1,570
Each additional person:	+\$8,288	+\$691	+\$160

**\*\*What is a household?** It is a group of people who live together, share their income and expenses, and share at least some meals. It is not required that they be related family members. If a person pays rent for a room but does not share income and other expenses this person is NOT part of the household. Report this room rent as income in section 3. (The renter may qualify as a separate household.)

**Who should submit the Alma Start Low Income form?** Submit the form if you can provide a SNAP/FAP case number in Section 1, OR you have a foster child to report in Section 2, OR the household monthly income is below the amount shown in the chart above. Only one form is required per household.

**Do I need to complete Section 3, Household Income?** Skip section 3 if you provide a case number in Section 1 or the only students in Section 2 are foster children. Otherwise, enter gross (before tax and withholdings) average monthly income for all children and adults, except foster children. Include overtime and occasional earnings to the extent you usually earn this amount each month. You must keep records, such as one month of pay stubs, for ALL earners. For cash earnings keep notes. Keep these records for one year.

**Questions?** Contact Susannah Williams at [swilliams@macsnh.org](mailto:swilliams@macsnh.org)