



MicroSociety Academy Charter School  
591 West Hollis Street, Nashua, NH03062  
603-595-7877 | www.macsnh.org

Special Board of Trustees Monthly Meeting Minutes  
Thursday, July 30, 2020  
10:00 AM  
VIA Zoom Call and In Person at Millyard Bank

**I. Board Meeting Called to order**

- A. 10:09Am. Present at bank, Amanda, Andrew, John, Don, Tom D in person; Lisa, Amy, Tom M, Barbara and David via Zoom,
- B. Tom noted the authorization to meet electronically due to Governor Sununu's State of Emergency Pandemic executive order 12/2020-04. All votes shall be done by roll call vote.
- C. Board minutes were distributed for June meeting, special July meeting and executive July board meeting. Tom M motions to accept minutes pending change to add Tom's last name. Lisa 2nds. By rollcall:

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

Minutes accepted

**II. Public and School Community Input**

- A. There were no public or community appearances

### III. Finance

- A. David noted there were several new expenditures we need to discuss due to COVID. Preliminary surplus number not final due to building purchase but expected to be \$150-\$175 K once items finalized. Of that, we've allocated \$25K to summer projects (internal work, roof patching, HVAC system upgrades). Two additional costs, \$2500 for storage container – to put items need to be removed due to social distancing and removing items from classrooms. Additional full-time substitute teacher to flex as needed, approximate \$45K. Lastly, additional cleaning costs – full time janitor and extra cleaning about 75K, we budgeted about \$48K, need to come up \$28K. This will leave us \$50-75K in funds leftover.
- B. As a point of reference Boston Billiards brought in \$37K which gets booked into the next fiscal year. We will be applying for another grant from the government as well.

Don motions, Amanda 2nds to accept new cleaning costs

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

Motion approved.

Don motions, Amanda 2nds to rent new storage pod

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

Motion approved.

Don motions, Amanda 2nds to post for two teachers and hire one. Permission needed before hiring 2<sup>nd</sup> teacher.

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

Motion approved

### III. Directors Report

- A. Amy tells us 32% of families want fully remote; 66% want hybrid model; 2% (approximately 8 students) are leaving.
- B. Our current start date is currently 9/8 in remote fashion, but Amy is proposing in person (hybrid portion) start date is 9/14. Gives us time to establish connections and planning time. Amy explained her new plans for how fully remote and hybrid will work based on new guidance from the state.

Amanda motions to allow the administration to start on September 8, attendance required, hybrid model to begin on September 14<sup>th</sup>. Don 2nds.

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

Motion approved.

Barbara motions to accept Amy's plan to incorporate VLACs in certain subjects in K-8 model but to keep ELA, math and Micro taught only by MicroSociety Academy staff. Amanda 2nds.

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

Motion approved. Barbara also notes that we should have mechanisms in place to monitor how VLACs is going for students.

Tom Malone motions to adjourn the board meeting. Don 2nds.

John YES	Don YES	Amanda YES
Andrew YES	Lisa YES	Barbara YES
David YES	Tom M YES	Tom D YES

### IV. New Business - we asked Amy to wait in the waiting room beginning at 11:13 AM.

- A. Tom brought up that Amy and Susannah were unable to take their April vacation due to pandemic/academic planning. All teachers were afforded that week of

vacation by school ending one year early. Other full time employees were able to take an extra week's vacation. Do we want to do a one time payout of vacation due to the unprecedented circumstances. Tom suggests holding on motion, to be taken up at the August board meeting once additional info (vacation bank balances, etc) are appropriately researched.

B. Amy called back into meeting at 11:25 AM

#### V. Facilities

- A. Mike almost done with punch list, all should be done next week
- B. Additional room done except for lock on door
- C. Water leak fixed
- D. Waiting on plumber for nurse annex room
- E. Roof patching sbd first week of August
- F. All inspections to be done in August
- G. Once storage pod received, we'll move desks, measure, etc.
- H. No date yet on HVAC, will follow up
- I. Waiting on Mainstay for updates; Susannah will work with them, follow up
- J. Waiting on quotes on driveway

Tom Malone motions to adjourn the board meeting; Don 2nds. By rollcall:

John YES

Don YES

Amanda YES

Andrew YES

Lisa YES

Barbara YES

David YES

Tom M YES

Tom D YES

Board meeting adjourned at 11:44 AM