

MICROSOCIETY ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES MINUTES 04/19/2017

ATTENDANCE: Tom Malone, John Dagianis, Nauzar Vimadalal, Dick Gagnan, Jared Locke, Jamie Hoff and Cheryl Bean.

I. Meeting convened at 7:05 with Micro Moment shared by Amy

II. Minutes of January 18<sup>th</sup>, March 15<sup>th</sup> & Special Mtg. April 5<sup>th</sup> 2017

January 18<sup>th</sup> minutes- Motion made by John to accept the minutes, Dick second. Jamie Hoff abstained. VOTE: all yes

March 15<sup>th</sup> minutes- Motion made by Jamie to accept minutes, Nauzar second. VOTE: all yes.

April 5<sup>th</sup> minutes- Motion made by Nauzar to accept minutes, John second. VOTE: all yes.

Dick motions to accept HR mtg minutes from Feb. 2<sup>nd</sup>. Cheryl seconds. VOTE: all yes.

III. Public & School Community Appearances

No one in attendance to make public or school community appearance

1. Jamie H. motions we refer to the Gov. Committee to create a policy of the public's ability to comment and respect the board's time restraints to staying on the boards agenda. Also for the Gov. Committee to discuss if the public is allowed to video tape boards meeting and leave with the video. Nauzar seconds. VOTE: all yes.

IV. School Director's Report- - Amy

Review of auction night, Boston Billiards totals, Micro day(s) vs Micro night(s).

VOTE: N/A

V. Treasurer's Report(s)—Cheryl

John motions to accept treasurer's updated reports form Nov. 2016 through March, 2017. Jamie H. seconds. VOTE: all yes.

VI. Finance/Audit Committee update—Cheryl & Amy

Jamie H. motions to accept Loan Resolution (see resolution) and Bank Transfer. Dick seconds. VOTE: all yes

Resolved that:

During a meeting on December 8<sup>th</sup>, 2016 the Board of Directors for the MicroSociety Academy Charter School Foundation passed the following resolution:

'VOTED: To authorize the Chairman of the Board of Trustees and/or board of Trustees Treasurer, or a designee appointed by the Board of Trustees to execute documents with New Hampshire Health and Education Facilities Authority for a loan through the Direct Loan Program of up to \$175,000 at 1% interest for a term of 5 years to finance the build out of 2 additional classrooms, a Science Lab, an Art Room, moving of administration offices and the addition of a library, along with some other possible construction items such as a new roof over the new administration offices.'

## VII. Old Business

### A. Facilities Comm. Update-- Dick

Dick motions to authorize Chairman to sign contract/ change order with LaPorte Construction for classroom project based on a review and written approval of the board's attorney. Nauzar seconds. VOTE: all yes

John motions that the board inquires with our insurer to see if we are already covered and opinion on need for bridge insurance policy while construction is underway. Dick seconds. VOTE: all yes

### B. Development Comm. Update—Kathy

N/A

### C. Human Resources – John

#### 1. Adm & other Contracts Update ‘

Director signed her contract and other contracts were offered to staff prior to April 15 Deadline

Jamie motions for the board to enter nonpublic. Dick seconds. (@ 8:43pm)

Motion by John to come out of none public, Jamie seconds. (@9:01pm)

Tom Malone- yes

John Dagianis-yes

Nauzar Vimadalal-abstaining

Dick Gagnon-Yes

Jared Locke-yes

Jamie Hoff -yes

Cheryl Bean-yes

Confidential no public matters were discussed or decided upon. Outcome: N/A

## 2. Adm. Evaluation Process

Directors evaluation is now underway. Waiting for self-assessment and committee completing evaluation rubric.

All appropriate staff evaluations were completed by Director prior to deadline.

### D. Governance Comm. Update –Tom

SWOT action plan working session not held due to insufficient time remaining this evening. Completion of their portions of the plan were referred to Development and Finance Committees.

### VIII. New Business

John proposes that the Gov. Comm. Look into MACS having a larger board of trustees. Jamie Second. VOTE: all yes

### IX. Adjournment

Motion to adjourn made by Dick, Nauzar second. VOTE: all yes