

**MACS Board of Trustees
Meeting Agenda**

591 West Hollis St. Nashua NH

WEDNESDAY, OCTOBER 14, 2015 6:30 -8:30 PM

- I. Convene Meeting—Tom
- II. Minutes of August 31 & September 9 —Lisa
- III. Public & School Community Input
- IV. Friends of MACS Update--Amy L.
- V. Treasurer's Update & Finance Committee Report--Per Marc for Dave
- VI. Old Business
 - A. School Director's Update (including tech grant, playground fund)-Amy
 - B. Facility Update--Amy
 - 1. Projects Pending (i.e. IT/Trash/Internet/Phone/other).
 - 2. Punch List
 - 3. Facility Committee Membership
 - 4. Ribbon Cutting Ceremony Committee
 - C. Food Service Update--Lisa
 - D. Human Resources Update—
 - 1. Special Education Paraprofessional appointment & School Custodian appointment & contracts
 - 2. Substitutes
 - D. Board Expansion & Training Update—Tom
 - E. Marketing & Community Partners
- VII. New Business
 - A. Vision & Evaluation Update—Tom
 - B Other
- VIII. Adjournment

BOARD TRAINING: October 28 at Mills Falls Charter School w/Meryl Levin
NEXT BOARD MEETING WED., NOV 11, 2015
AGENDA ITEMS_____

*Call Tom's cell or use New meeting bridge telephone # is [641 715 3272](tel:603641715) Enter Access Code - 777177# Mute - Press *6 to mute your line. Press *6 again to un-mute the line.

Treasurer's Report: Dave is away in Ireland. Marc is away on business, but he left this information for Board below:

“Please remind the board that I'll be looking to cut spending on non show stoppers next month or at least until we have a hand around these expenses. I want to make sure we don't come close to draining the account as we haven't even begun to pay our rent. Just being cautious. We also have monies unused in startup funds to request before January which I'll look at when Dave returns.

For a financial report please include above. Also I paid out:

Comcast \$181

Waste Management \$171

Hallmark copier \$187

School Specialty +/- \$1460

McGraw Hill \$6200

WB Mason invoices to be printed and paid when I return from my trip.

Amy has building readiness monies of 10k. We saved on truck rental and I paid fuel out of debit card (\$69.00) for use of Greg's friend's truck.

In effort to allow Amy to order her cleaning supplies, I covered building cleaning from main account. I will move some of the \$4700 annual amount to Heidi when I get back as Enterprise did not call me back for access. FYI I will move half to get enough supplies to last 6 months.”

Board Expansion: FYI Board Committees as presently configured:

- a. Finance – Dave & Dick
- b. Admissions/HR – Theresa, Lisa, Dick and Marc
- c. Curriculum/Instruction – Theresa, Dave & Tom
- d. Vision/Evaluation – Tom, Cheryl & Lisa
- e. Marketing – Dick, Cheryl, Marc & Tom
- f. Facility search committee – the Board
- g. Executive Comm-officers--Marc, Tom, Dave & Lisa