

Minutes For MicroSociety Academy Charter School
Executive Session Meeting called to order at 6:30pm ET Wednesday, October 14, 2015
~Location: Multipurpose Room MACS 591 West Hollis Street, Nashua, NH

by Vice-Chair: Thomas Malone

Attendance: Amy Packard Bottomley, Cheryl Bean, Dick Gagnon, Theresa Roach (via telephone), and Lisa Lanzara-Bazzani –3 parents were also present.

II. Dick made a motion to accept the minutes from the September 9, 2015 meeting. Seconded by Cheryl. Motion carried to accept minutes.

III. Parent Amy LeBlanc was in attendance with her husband. She shared that her son Caleb has secured the spot of VP in his MicroSociety class and they are very pleased as he would not have done so one year ago. She gave a wonderful tribute to the staff for their excellent care and attention her son has received thus far!!

IV. Friends of MACS Update: Amy LeBlanc—see attachments

V. Lisa made a motion that the MACS finance committee further investigate and report back next month regarding the fundraising program with AMBIT ENERGY and parent Michelle. Seconded by Cheryl. Motion carried.

VI. Dick made a motion that Friends of MACS use a generic fundraising thermometer to be placed in front of the school. They will email information to Dick to get sign approval. Seconded by Lisa. Motion carried.

VII. TREASURER'S UPDATE: via Tom as Dave was not in attendance. Theresa made a motion to TABLE the report until next meeting. Seconded by Dick. Motion carried.

VIII. OLD BUSINESS: School Director's update will be attached to minutes. Cheryl made a motion to accept. Seconded by Theresa. Dick abstained. Motion carried.

IX. FACILITY UPDATE: Tom extended his thanks to Dick and Amy for all of their work to get our occupancy. –Dick made a motion that Amy have permission to purchase up to \$10,000 for all needed teaching materials to get all teacher's settled. Seconded by Lisa. Motion carried.

X. Amy advised the Board to undertake a review of our fiscal and financial policies presently in place and update.

XI. FACILITY committee membership to work with Amy to address punch list and eventual move downstairs. Dick has been functioning as the building liaison. Amy will contact the chair to determine any change orders and the chair will contact the board with anything that would affect our lease order. Lisa made a motion that from now until we move downstairs the contractors will go through Amy with Dick's assistance. Seconded by Dick. Motion carried.

XII. RIBBON CUTTING CEREMONY COMMITTEE (Cheryl & Tom): November 8, 2015

XIII. FOOD SERVICE UPDATE: This issue will be tabled until January. Amy will let families know through email that the Board is working with Nashua and we are not going away on this issue.

XIV. Dick made a motion to enter NON-PUBLIC. Seconded by Lisa. Motion carried.

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XIX. Dick made a motion to come out of non-public. Seconded by Cheryl. Motion carried.

XX. Dick stated that the Board accepted with regret the resignation of Lisa Greenleaf. We are very grateful for her service to MACS.

XXI. BOARD EXPANSION & TRAINING UPDATE: Tom attended the Nonprofit Collaborative Boards Governance and Development training last month hosted by Mike Gallagher.

XXII. Dick made a motion to get a brief description of the responsibilities of a Board member and that it be sent out to every parent of MACS students along with an application. A date/ deadline will be set of one week and then the nominating committee will review and submit to the board that name for approval. Seconded by Lisa. Motion carried.

XXIII. VISION & EVALUATION UPDATE: Amy & Tom will work on setting up an evaluation system.

XXIV. SIGNAGE: Dick stated that we could put our number 591 on the other side of the existing sign. Both numbers need to be on both sides. He received quotes of \$5,000 to \$11,000. He will report back.

XXV. Lisa made a motion to adjourn 9:55 p.m. Seconded by Dick. Motion carried.

Respectfully submitted,

Lisa M. Lanzara-Bazzani
MACS Board Secretary