

## **MACS Facility Committee Meeting Minutes**

### **Meeting held May 16, 2016**

Meeting called to order at 1:40 pm

Attendance: Kathy DeMello, Thomas Malone, Nauzar Vimadalal, Dick Gagnon, and Amy Bottomley.

Discussion was had concerning the Upper Roof and Lower Roof repairs. It was determined that we should decide on the lower roof repair first and then go on to the Upper roof warranty repair work.

After much discussion Tom made the motion and Nauzar seconded it to award the lower roof repair contract to Hughes with a request for a revised upper roof quote that would meet the qualifications required by the Carlisle inspection report in order to get the warranty transferred. Motion passed 4-0-0.

Motion by Dick and seconded by Kathy to recommend Hughes for Upper roof warranty work if the quote comes in \$7,000 or less to meet the Carlisle inspection report. Motion carried 4-0-0.

Discussion was had on pursuing legal action towards any one party concerning the damage that may have been caused by the installation of HVAC units. Motion by Dick and seconded by Kathy to recommend to the full Board to discontinue pursuit of legal action towards anyone party for roof damages. Motion carried 4-0-0.

Upon receiving a call from Joe Spain concerning a few questions we had concerning future room HVAC units the committee re-opened discussion of the lower roof bid. Motion was made by Dick and seconded by Kathy to re-open previous lower roof bid recommendation. Motion carried 4-0-0.

Motion was made to amend the previous motion that awarded the lower roof bid to Hughes and to change it to JH Spain as long as his bid matches the activities list detailed out in the Hughes estimate to the satisfaction of the committee. Motion carried 4-0-0.

Meeting adjourned at 3:15 pm.

Next meeting was scheduled for May 23<sup>rd</sup>, at 1 pm.