



MicroSociety Academy Charter School
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Gov./HR Com. Meeting Minutes June 4, 2020

Meeting convened via Zoom at 1:30 PM.

Present: Tom Malone, Don Lebrun, Lisa Petralia, John Dagianis, Barbara Halevi and Amy Bottomley.

1. Finalizing Director's Contract --Lisa Petralia

Lisa reported that Amy's contract has been reviewed by Atty. Dan Marr and Amy and is now ready to be recommended to the Board of Trustees at the next meeting. She will forward updated copy to our committee and to the Board Chair for our upcoming board meeting, .

2. Board Retreat & Self-Evaluation

It was the consensus of the committee to proceed with the plan of requesting Amy contact the NH Center for Non-Profits to request they send the Board Assessment Survey to all MACS Board members. Results will be reviewed at our next committee meeting and shared at our annual board retreat.

The committee thought with the present opening status of businesses, etc. the viability of holding an in-person Board Retreat was dim. It appears we likely need to have a virtual retreat on July 30. A priority at that meeting will need to be completing an update of our MACS Strategic Plan for timely submission to the NH Department of Education on August 30. The Chair will be informed so he can plan accordingly.

Additionally, in light of the planning that will be necessary to potentially reopen school in September and the present lack of definitive direction from the Governor's office, the committee consensus was to recommend to the Chair and Board that we cancel our regularly scheduled July Board meeting. Instead the committee suggests scheduling a Special Board Meeting in late

July (not on same day as Retreat) or early August when the Director has more information to put a plan of some kind together for the Board to review.

3. Tasks to Complete Board Orientation Handbook draft:

The committee reviewed progress on completing the draft of the Board Orientation Handbook proposed by Board member Tom Dougherty. The table of contents was used as a template to determine which topics had sufficient information provided and those that needed more work. Assignments of tasks were reviewed. Amy was going to meet with Jewel over upcoming weeks to insert some of the needed information. The Development Committee also needs to complete a statement for inclusion in the handbook.. The hope is to have a draft ready for our committee to review at our next committee meeting on THURSDAY, JULY 23 at 1:00 PM, and potentially in time for our Annual Board Retreat.

4. New Business:

Review Release of Non-Public Meeting Minutes--Barbara Halevi

The Committee agreed to help review the status of potentially releasing minutes of some of the non-public meetings. Amy will research the RSA language regarding release of minutes. Lisa will gather and forward to the committee a folder containing all the non-public meeting minutes for our review and if the Board needs to make a decision regarding any further actions. This will be discussed at our next committee meeting.

Our next committee meeting will be THURSDAY, JULY 23 at 1:00 PM.

Motion: To adjourn. Made by: Don Lebrun, Seconded by: John Dagjanis. Unanimously approved by roll call vote. Meeting concluded at 3:10 PM.