



MicroSociety Academy Charter School  
591 West Hollis Street, Nashua, NH 03062  
603-595-7877 | [www.macsnh.org](http://www.macsnh.org)

### **Facilities Committee Meeting**

Thursday May 7, 2020 at 10:00am by means of Zoom

Call to order 10:00am

We received the RFP's literally prior to the meeting therefore we were unable to scrutinize them completely.

We prioritized the items we identified as needing to be addressed.

There are two items considered to be of equal need for attention. The roof and the parking lot were discussed and the committee felt there were things in the estimates needing further clarification or were omissions.

The flashing around the building was also considered as a significant need as well as an upper tier window that Amy mentioned.

The need to keep a designated depth of mulch in the playground was discussed and Amy reported that Michael usually takes care of that issue.

As a committee we decided we did not have all the information needed to go forward with a recommendation to the finance committee. Amy said she would get the requested information from the individual companies in order to get a more accurate estimate.

Our final discussion considered the cleaning of the facility. Amy feels the cleaning has not been adequate as of now and is meeting with Michael on May 12th. to discuss what is required and what additional cost may be necessary. Michael claims to have sufficient staff to do whatever is necessary to comply with the cleaning

needs. Discussion followed as to whether he has the supervision necessary to ensure it is being done properly and thoroughly.

The last item on our agenda concerned projects for the upcoming 2020-2021 school year. Amy decided it was much too early to make those decisions and deferred that until the June or July meeting.

We adjourned at 11:20 am. pending further information requested.