



MicroSociety Academy Charter School

591 West Hollis Street, Nashua, NH 03062

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Board of Trustees Monthly Meeting Minutes

Thursday, September 11, 2019

Multi Purpose Room

Prior to the board meeting being called to order, Ashley and Sam from Nathan Wechler came to present their audit finding.

I. Board Meeting Called to order

- A. 6:44 pm. Present, Tom Dougherty, Lisa Petralia, Amy Bottomly, Amanda Schneck, Don LeBrun, Barbara Halevi, John Dagianis David Glasier, Tom Malone . Absent Jamie Hoff
- B. Moment of silence in recognition of September 11th.
- C. Amy shared her Micro Moment - Town hall meeting now split into two groups. Littles, talked about character traits. Older kids, held a town hall style meeting to take floor, express feelings. Littles talked about kindness while the older kids talked about when people were kind to them. Different format, but works well with the different age groups.
- D. Don motions to accept the August Board meeting minutes. Amanda seconds. All, YES; no, NOs. Minutes accepted.

II. Public and School Community Input

- A. There were no community or public appearances.

III. School Director's Report

- A. Amy gives Director's report. We currently have 234 students.
- B. Mold remediation is focus. Classrooms were ready for first day. Company still doing additional work. Should be complete this week.
- C. Thank you to Pearl Marketing for website update!
- D. Tom M stepping down from chair. He motioned to send a formal letter of thanks and appreciation to Amy for managing the facility issue in a timely fashion so as not to put the opening of school. Tom D 2nds. All, YES; no, NOS. Motion approved. Tom takes back chair from John D

IV. Treasurer and Finance Committee Reports

- A. Tom D just sent report update.
- B. We are still at 135K surplus, pre remediation bills. This number will change as invoices come in. We should have 60K left. Finance committee suggested to put half of that amount in contingency, and the remaining in to operating budget. Will vote to move money once we true up August.
- C. We are in good fiscal shape and keeping a watchful eye on budget.
- D. We will not refresh budget as adequacy payment came in higher than expected.
- E. Tom D makes a motion to approve audit that was presented by Nathan Wechsler prior to the board meeting. Don 2nds. Amanda, yes; tom D, yes; John, yes; Barbara, yes; David, yes; Llsa, yes; Don, yes. Audit accepted.
- F. Reviewed and signed off on DOE 25 for the August deadline.

V. Facilities

- A. Thank you to Don for putting flowers by sign.
- B. Continuing to have IT issues. Need some additional help with IT.

VI. Development Committee

- A. Website is done phase 1. A few kinks are getting worked out, but up and working well. Need plan to more easily get meeting minutes up on website.
- B. We chose a new MACS business card.

- C. VIP meeting is scheduled on November 6. Jamie has invitations ready to go on October 4, 2019.
- D. We are asking Finance Committee to allocate \$1500.00 towards food, soda and gratuity.
- E. Tom M has his prior Magnet student available to speak for 5-8 minutes about his experience. Wait to decide on program until Jamie returns.

VII. HR/Governance

- A. Committee met on September 5. Discussed retreat items.
- B. Barbara taking a look at By-Laws to make sure they are more concise. Will have committee go over changes before presenting to board.
- C. Looking to add up to three additional board members. Development, fundraising, IT, Governance and DOE.
- D. Parent representatives need to determine if they want to continue and at what capacity.
- E. Board leadership succession needs to be discussed as a board prior to January.

VIII. New Business

- A. Grant period for new DOE grant opens between November and January. Good for 20 startups and 11 replication and expansion. 1.5 million is the max you can ask for - good for 5 years.
- B. Another opportunity Charter Growth Fund, non profit in Chicago. They will invite to apply for the grant this fall. To be used for expansion. Came up with five scenarios for the expansion/replication. To look at numbers and demographics of Concord for replication.
- C. Amanda Motions to adjourn the meeting. Lisa 2nds. All, YES; no NOs. Meeting adjourned at 8:37 pm.