



MicroSociety Academy Charter School

591 West Hollis Street, Nashua, NH 03062

603-595-7877 | www.macsnh.org

Board of Trustees Monthly Meeting Minutes

Thursday, October 9, 2019

Multi Purpose Room

I. Board Meeting Called to order

- A. 6:34 pm. Present, Tom Dougherty, Lisa Petralia, Amy Bottomly, Amanda Schneck, Don LeBrun, Barbara Halevi, John Dagianis, Jamie Hoff, David Glasier (by conference call), Tom Malone .
- B. Amy shared her Micro Moment - 2nd grader walks to school each morning. He noticed that a crosswalk light on the way to school stopped working. After being elected government official at MACS he had an understanding of how city government works, student decided to write to Nashua City works to fix. Proud of him for finding his voice.
- C. Don motions to accept the September Board meeting minutes as amended. Amanda seconds. All, YES; no, NOs. Minutes accepted.

II. Public and School Community Input

- A. There were no community or public appearances.

III. School Director's Report

- A. Amy gives Director's report. We've had some families move and as a result, students left MACS; impact filled mostly in upper grades. We've gone through wait list. Student count overall, however, is up from last year.
- B. Test scores received. All above average, except 8th grade math which is only slightly below state average.
- C. Parent teacher conferences coming up.
- D. Congrats to new Micro Society Pres, Jane and Quinlan, VP. Swearing in attended by local alderman, which made it much more official.
- E. PTO festival coming up.
- F. Meadowbrook Farms catalog sales going on now. These proceeds will be put aside for Middle School trip.

IV. Treasurer and Finance Committee Reports

- A. Tom D sent report update.
- B. August month of expenses coming in for mold remediation and first grade expansion. In process of finalizing monthly numbers.
- C. Net 40K approximately. Will take some portion to put in contingency, the rest in operating fund.
- D. Signatory approval policy is out to finance committee for review. This was in response to suggestions from auditors. Will be sent to entire board once reviewed.
- E. Cybersecurity direction received by Dept of Ed in response to cyber attack at other NH Charter School. Working with key vendors. Solicited three bids. Making a recommendation to move forward with Mainstay Technologies.
- F. Several discussions have occurred regarding replication and expansion. Finance committee is recommending to bring the board together for a partial day to build a model of what this would look like.

V. Facilities

- A. Don motions to endorse the suggestion of finance committee in regards to Mainstay. John D seconds. All, YES; no NOs. Motion accepted.
- B. Don put out a request to find a day for next facilities meeting. Will do so again.

VI. Development Committee

- A. Update received from Amanda on new website. Going well so far.
- B. Most of the committee meeting spent regarding upcoming event. Remember your trustee nametag!
- C. Asked for \$2000 budget to cover food and nonalcoholic beverages.
- D. All trustees have a speaking roles (speaking or introduction). Jamie to send out updated schedule/roles.
 - a. John D - start meeting, thank you for coming
 - b. Amanda - Mayor Donchess introduction
 - c. Don - introduce Commissioner Edelblut and Chairman Cline
 - d. Commissioner Edelblut speaks 5 minutes
 - e. Amy - elevator speech on Micro model/awards
 - f. Tom D - physical location/growth/approval to double in size, future plans
 - g. David to introduce Jewel
 - h. Tom M to introduce to Dr. Sastry
 - i. Lisa to refer people to Micro moments on table
 - j. Amanda to introduce Barbara
 - k. Jamie for thank you and wrap up
- E. Please try to get to NCC the night of the event as close to 5pm as possible. Plan on staying for 30 minutes after meeting for debrief.
- F. Has anyone heard from RiverCard room regarding gambling partnership. No. Jamie to swing by/call to find out with required meeting

VII. HR/Governance

- A. Updated Suicide Prevention policy approved by committee and sent to board. Barbara motions to accept updated suicide prevention policy. Don 2nds. All, YES; no NOs. Policy accepted.
- B. Barbara took a look at By-Laws to make sure they were concise and clear. Provided to committee for further review. Approved by committee and presented to board. Board members reviewed and discussed proposed revisions. Board consensus was to keep provision requiring any proposed amendments be provided to full board at least 30 days before board adopts amended bylaws and amend that section to specifically state that board can waive that 30 day requirement by a $\frac{2}{3}$ vote. Barbara motions to (1) with respect to the amendments to the bylaws presented to the board at this meeting, waive the requirement in the current bylaws that the proposed amendments be provided to the full board 30 days before being adopted by the board, and (2) approve proposed amendments to the by-laws with edits discussed at the meeting. Jamie 2nds. All, YES; no NOs. Updated bylaws approved. .

- C. Board nominee recruitment still underway. Notices received by Amy and Jewel, have indicated an interest in becoming a board member.

VIII. **New Business**

- A. Expansion/replication update. Committee formed includes - Tom D, John D, Barbara, Don, Amanda, Tom M, Lisa, David. Amanda volunteers to be the chair of this committee. We will gather and collect information and come up with ideas to be proposed to the board. Finance portion of committee , will be looking at the financial impact of changes should we move forward with expansion/replication. First directive is to determine what we mean by expansion?
- B. Jamie Motions to adjourn the meeting. Don 2nds. All, YES; no NOs. Meeting adjourned at 7:43 pm.