

Governance/Human Resources Comm. Meeting Minutes  
November 7, 2019 at 12:30-1:45 PM

Present: Lisa Petralia, Barbara Halevi, John Dagianis, Don Lebrun. Tom Malone & Amy Bottomley

Governance:

1. Parent Board Membership Policy Draft--Barbara presented a redraft of parent board membership policy. For most part proposed policy appeared to clear and complete. For clarity sake, it was suggested language referencing parents needing background records check be added. Motion: To approve the Parent Board Membership Policy draft as amended. Made by: John, second: Lisa, Unanimously approved to be presented to the full board.

2. Board Nominee prospects:

Community Professionals: John, Lisa and Barbara have potential nominees with whom they will talk further about setting up a tour. If after the tour they are still interested, they will submit a letter of interest and CV/Resume for Tom to set up an interview. Tom will confer with Jamie to see if she has potential nominees from the VIP list who are ready for a tour.

Parent Representation: Amy will send out a notice to parents indicating we are looking for at least one potential parent board candidate. Amanda and Barbara have indicated interest in being considered for another board term.

Human Resources:

1. Compensation, Benefits Contract Upgrades: TBD. We will know more about our parameters of what we can offer when we have a fuller picture of actuals in the budget. When we have this information John suggested we try to project possible C&B over 3-5 years and consider potential longevity bonus. In the mean time Amy will forward our basic employee contract language for a review by Attorney Dan Marr.

2. Director Evaluation/Contract: Director's present contract has another school year to run. Following MSI trainer's work with staff Amy is finalizing her annual goals that will be part of evidence she will submit for her evaluation. She will also be gathering other relevant data and submit for committee review.

3. Potential Administration Restructuring: Some preliminary discussion focused upon the future feasibility of dividing Head of School from CEO roles similar to Mills Falls CS and the need for a FT nurse to free up clerk's time to focus more on administrative assistant tasks.

Adjourn: Motion to adjourn; Made by; John, Second: Don