



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH 03062
603-595-7877 | www.macsnh.org

Board of Trustees Monthly Meeting Minutes
Wednesday, March 13, 2019
Micro/Multi-Purpose Room

I. Board Meeting Called to order

- A. 6:37 pm. Present, Tom Malone, Tom Dougherty, Jamie Hoff, Lisa Petralia, Amy Bottomly, John Dagianis, Barbara Halevi, Don LeBrun
- B. Tom D motions to accept February 13th meeting minutes; Don 2nds. All, YES; No, NOs. Minutes accepted.

II. Public and School Community Input

- A. There were no community or public appearances. .

III. School Director's Report

- A. Amy shares MicroMoment found in Director's report.
- B. Amy discussed more detail from her Director's report. Micro Day is all day on April 12th. On site visit for our charter renewal is April 9th, 9:30-10AM which includes a 30 minute Q&A. May 9th, the Board of Ed meets to review our charter with anticipation of a 5 year renewal. This will be at ASD, time to be shared by Amy once available.

- C. We discussed our updated strategic plan.
- D. Amy received two additional staff resignations. Sonya McMillen and Brittney Fitzgerald.

IV. Treasurer and Finance Committee Reports.

- A. Preliminary cash flow has been sent. New format is what we should expect going forward and should give better picture. Helps tie out what we have available as we go through the year.
- B. Discussed Finance Committee's Budget Summary. Fiscal '20 budget and core changes to benefits and comp. Also discussed Vistacorp proposal - \$10K to help with grant writing, PTO relations and other fundraising and community outreach needs. Amy to find out contractual details and report back to the board.
- C. John motions to accept motion "*with Vista*", Don 2nds. All, YES; no NOs. Budget accepted.

V. Development Committee

- A. Planned to give final OK of marketing materials but several questions still remain. Waiting on more feedback to be given to Amanda before one pager is ready for print.
- B. Elevator pitch drafts passed out. Please practice, give edits
- C. Gaming - no response from BBC; we are not in queue with RiverCard Room. Will see if place in Laconia has any availability for a non-profit partner.
- D. VIP event -pushed back to early fall.
- E. Nashua Chamber event, nominee for nonprofit of the year. We did buy ad for program.
- F. Changing list of trustee expectations to "strongly suggested voluntary contributions". Also, in order to maintain 100% trustee participation, ask board for a small monetary donation at the beginning of each year.

VI. HR/Governance

- A. Tom provided summary of recommendations that Finance Committee made to HR/Governance with suggested changes/updates.
- B. Student parent handbook (pg 13) - increasing student lab fee to \$75.00 (from \$60.00) and updated wording, "MACS requires a \$75 Computer/Technology lab fee per student each year which must be paid at the beginning of thee for the student to have access to

the computer and other technological resources at the school”. - Barbara motions to accept, Jamie 2nds. All, YES, no NOs. Motion accepted.

C. Macs Student Eligibility and Admissions Policy - Change wording to say “Tuition for the enrichment program will be \$2,500 for the school year or \$250/month for 10 months. A discount to the enrichment program tuition may be offered to kindergarten students who demonstrate financial need, as determined by the Director in her sole discretion.” Tom motions to accept change, Jamie 2nds. All, YES; no NOs. Motion accepted.

D. Macs board trustee expectations - Make changes to list of expectations to bullet 5 to include “Make generous financial contributions. The amount of these annual campaign gifts should be determined by each trustee according to his/her ability to give.” Jamie motions to accept; Don 2nds. All, YES; no NOs. Motion accepted.

E. Major part of Director’s Evaluation is the rubric and Director’s reflection and setting of her goals. We discussed certain parameters of contract extension.

VII. Jamie moves to accept the public portion executive meeting minutes from February 13 and February 27. All, YES; no NOs.

VIII. Don motions to move to enter into Executive Session according to RSA: 9-1-A:3, II(d). Jamie 2nds. Roll call:

Tom M; YES	Tom D; YES	Lisa; YES	Don; YES
Jamie; YES	John D; YES	Barbara; YES	

After roll call, entered into Executive Session at 7:40 pm.

Don motions to come out of Executive Session. Barbara 2nds. Roll Call taken.

Tom M; YES	Tom D; YES	Lisa; YES	Don; YES
Jamie; YES	John D; YES	Barbara; YES	

After roll call, Executive Session ended at 8:30pm.

VI. Adjournment

A. Jamie motions to adjourn meeting. Lisa 2nds. All, YES; no, NOs. Meeting adjourned at 8:31pm.

