



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH03062
603-595-7877 | www.macsnh.org

MACS Board of Trustees
Public Meeting Minutes
Wednesday, December 27, 2023
12:00 p.m.

Present: Barbara Halevi, Amy Bottomley, Tom Dougherty, Dr. John Dagianis, Julie Doyon, Frank Teas, and Brad Stamp

Meeting called to order 12:00 p.m.

Proposed Meeting Frequency

Tom outlined the NH DOE Rule Ed 303 – Duties of School Boards, section (f) Hold meetings for the transaction of business at least once in 2 months and require the attendance of the superintendent or designee. The board shall cause a written record to be kept of each meeting in accordance with RSA 91-A. Under that provision, the board policies need to reflect the frequency and be adopted by the full board.

The quorum had open discussion on the frequency and timing of the board meeting and has the following recommendations:

1. The committee is recommending changing the meeting day from the 2nd Wednesday of the month to the 3rd Tuesday of the month. The rationale is that Nashua Chamber has events where a large portion of our board are members and are expected to attend. Wednesday is also a popular day for kids sports and activities, so working to a day a little less chaotic.
2. The committee is recommending a change to the meeting time to 5:30pm with the goal of adjournment by 7:00pm. This combined with the expectation of moving to a

frequency of every other month, should allow the board members to plan for this meeting (6x a year versus monthly).

The committee recognized the need for a special meeting to be convened to accommodate DOE needs, audits, etc. Of note, we will be updating the MACS Board Bylaws to reflect this change as we are required by the DOE, so our cadence of every other month may not begin until March, but we will see if we can address this prior to the Annual meeting.

3. With respect to the recommendation of frequency change, as stated earlier the meeting cadence of Jan, Mar, May, July (Retreat) Sept, Nov will be instated. Again, with any specific time oriented or extenuating needs, special meetings will be convened when the need arises. At all other times, the Executive Committee will provide any timely approvals and ratify during the next meeting with the full board.

4. Lastly, the committee recommends that all working committees will need to keep a monthly cadence, but this is in part to allow for any reviews/recommendations coming from the committees with formal minutes, so that the board meetings can strive to be done in 1 hour based on the information being provided much earlier than the Monday prior to the board meeting. The committee felt that this will allow us all to be more effective and be able to inquire on any clarifications with the committee chairs prior to the board meeting.

Motion by Frank to approve the recommendations put forward with amendments to the Board Bylaws to accommodate the recommendation. Seconded by Dr. John. All in favor, motion pass unanimously.

Meeting adjourned at 1:50 p.m.